

**MINUTES OF THE ALASKA SEISMIC HAZARDS SAFETY COMMISSION MEETING
HELD OCTOBER 13, 2006 (via teleconference)**

I. OPENING BUSINESS

1. Call to Order
John Aho, Chairman, called the meeting to order at 9:00 a.m.
2. Roll call
Commission members John Aho, Gary Carver, Rod Combellick, Roger Hansen, Linda Freed, Dean Maxwell, Laura Kelly, Robert Hicks, Kathy Hosford, and Roger Schnell were present.
Others present: Vickie Butherus, Division of Geological & Geophysical Surveys (DGGS). Commission member Nottingham was absent.
3. Agenda was approved with the addition of the next annual report under new business.
4. Introduction of new members, Bob Hicks and Kathy Hosford.
5. Commission member Combellick MOVED, seconded by Commission member Hosford, to approve the Minutes of the September 7, 2006 Seismic Hazard Safety Commission Charting meeting as written in the Powerpoint presentation with the changes done by Rod of slide 36. The motion passed by voice vote.
6. Commission member Carver MOVED, seconded by Commission member Kelly, to approve the Minutes of the September 8, 2006 regular meeting as written. The motion passed by voice vote.

II. PRESENTATIONS

- Commission member Hansen - monthly seismicity report.
- Commission member Hansen discussed the Advanced National Seismic System (ANSS) performance standards.
- Commission member Freed discussed the State Emergency Response Commission (SERC) meeting. An interesting pilot project that is being implemented is putting a satellite phone in every village in the state.
- Commission member Hansen discussed the ANSS implementation committee meeting that he attended. It is important that we define our standards properly.

III. OLD BUSINESS

- The Action Item list was reviewed. Commission Chairman Aho put together a 2-page document, the State of Alaska Seismic Hazards Safety Commission Charter, based on the chartering meeting. If everyone agrees, it would be signed by all members. It could be updated regularly as appropriate. This would be the official charter of the Commission.
- Commission member Hicks raised some questions. Where do we stand legally in the Open Meetings Act as an advisory group? Per Commission member Freed, we are subject to the Open Meetings Law. There are processes that can be done in emergency situations, designate beforehand certain kinds of executive activities that can be undertaken either by a sub committee of the group or by the Chair without coming back to the group. Our body must have 6 members for a quorum. To conduct business we need to have 6 members present at a duly constituted meeting, which means we do need to give public notices. We are an advisory body. All of our information goes through

the Chairman. We actually have fairly limited powers as a Commission. If we do have a meeting to conduct business, 6 members being the quorum, we must have a majority to make a decision. Four members would have to vote affirmatively on something that we were in fact making a decision on unless we came up with bylaws that would provide for a different number. Based on the State Statute and Administrative code there is not a problem having the Chairman take responsibility for reacting to information requests between meetings if the Commission thinks that is a good idea. Chairman Aho will redistribute The Charter session document for everyone to comment on, and vote on at the next meeting.

- A suggestion to have a subcommittee was discussed. There will be an Earthquake Insurance Committee, and Commission members Carver, Maxwell, and Freed are assigned to the Committee.
- School locations and seismic zones. Commission members Carver and Hicks will work on getting some information on the list of schools such as soil types they are built on, structure site type, and age.

IV. MEETINGS OF INTEREST

- National Tsunami Hazard Mitigation Program, Silver Spring, Maryland, October 31-November 2, Commission members Combellick and Hansen will be attending.
- 14th World conference on earthquake engineering, Beijing, 2007.
- Alaska Municipal League meeting, Juneau, November 13-17, 2006
- Future presentations – Anchorage Municipal Emergency Services
- There will be a lecture in Juneau, October 21, “Disasters happen, can your business survive?” Commission member Hosford will be attending.

V. NEW BUSINESS

- A RESOLUTION REGARDING RECOGNITION OF THE CITY OF KODIAK FOR ITS PROACTIVE APPROACH TO EMERGENCY PREPAREDNESS AND EARTHQUAKE RISK MITIGATION and A RESOLUTION REGARDING RECOGNITION OF THE UNITED STATES COAST GUARD (USCG)-KODIAK FOR ITS PROACTIVE APPROACH TO EMERGENCY PREPAREDNESS AND EARTHQUAKE RISK MITIGATION were prepared by Chairman Aho. Commission member Combellick MOVED to adopt both resolutions. Commission member Carver seconded it. All in favor.
- Commission member Hosford MOVED that Chairman Aho draft a resolution for hosting the 2014 National Earthquake Engineering Convention in Anchorage. Commission member Freed seconded it. All in favor.
- 2006 Report for the Legislature needs to be updated. Commission member Combellick volunteered to update the introduction, Commission member Hansen would update the seismic information, and Chairman Aho will review the entire document. The White Papers that have been written will be added to the end of the report.
- Public Outreach-Commission member Hosford was given the task of doing a 1 or 2 page White Paper on how the Commission can approach public outreach.
- Future briefings-Anchorage School District; Anchorage Board Expansion Group; Division of Homeland Security & Emergency Management (DHS&EM), FEMA-type

agency training that might be available; ask DHS&EM to cover possible grant opportunities that we could take advantage of. The Municipality of Anchorage Emergency Services. Alaska Volcano Observatory and Tsunami Hazard Mapping Team.

- Reviewed quarterly ethics report information for new members.

VII. ADMINISTRATIVE MATTERS

1. Budget: Budget report was emailed to all members prior to the meeting. As of 10/04/2006 the remaining balance is \$6,587.01.
2. Public Comments
None.
3. Next meeting will be December 5 & 6, 2006 in Anchorage, starting at 10 a.m..

VIII. COMMISSION MEMBER GENERAL DISCUSSION

1. For our next face to face meeting it was recommended that we don't tie into the LIOs to save money, considering that no public members have been attending there. We only need to give public notice as to when and where the meeting will be held. It was also recommended that the next meeting be a two-day meeting.

IX. ADJOURNMENT

1. Commission member Combellick MOVED, seconded by Commission member Hansen, to adjourn the meeting. The motion passed by voice vote. The meeting adjourned at 11:30 a.m.