I. OPENING BUSINESS 9:00 a.m.
- Call to Order (John Aho, Chairperson); Roll call: Commission members John Aho, Gary Carver, Bud Cassidy, Laura Kelly, Rich Koehler, Dan Mahalak, Robert “Buzz” Scher and Gayle White were present. Commissioners David Miller and Mark Roberts were excused. Roger Hansen was absent.
- The Agenda was approved with the addition of a discussion on the 2011 policy recommendations by Commissioner Scher.
- Introductions-Guests: Sam Kito of the Alaska Department of Education and Early Development (ADEED), and Rod Combellick and April Woolery of the State Division of Geological & Geophysical Surveys (DGGS) were present for the meeting.
- Review and Approval of Minutes for the November 29 and 30, 2011 meeting: The minutes were approved with amendments.

II. BRIEFINGS 9:05 a.m.
- Recent Seismic Activity of Interest-Hansen: Absent, no report.
- Municipality of Anchorage Geotechnical Advisory Commission (MOA/GAC) Activity Update-Scher: The MOA/GAC did not meet in December. Former governor Sheffield announced his intent to resign as port director effective January 15, 2012. No replacement has been named yet. The Knik Arm Bridge and Toll Authority (KABATA) has submitted a permit request to the Corps of Engineers. Commissioner Scher asked if the ASHSC members would like to review the parts of the permit request that pertain to seismic issues. He will send a link to the KABATA website, which contains further information.

III. OLD BUSINESS 9:15 a.m.
- Action Items: These are mostly complete. Commission members will continue to work on scheduling presenters at face-to-face meetings. The bathymetry policy recommendation is due from Commissioner Hansen. Commissioner Kelly has added the two school policy recommendations to the school map.
- The Cascadia and Seismic Hazards white papers will be discussed at a future meeting.
- Chairman Aho will complete the Annual Report first, then work on the ASHSC strategic plan.

IV. MEETINGS OF INTEREST 9:20 a.m.
- National Tsunami Hazard Mitigation Program Meeting, February 8-9, 2012, San Diego, CA
- ANSS Network Implementation Committee Meeting, February 15-16, 2012, Hilo, HI
• EERI Annual Meeting in conjunction with the National Earthquake Conference, April 10-14, 2012, Memphis, TN
• WSSPC Meeting, April 10-14, 2012, Memphis, TN
• SSA 2012 Annual Meeting, April 17-19, 2012, San Diego, CA
• 15th World Conference on Earthquake Engineering, September 24-28, 2012, Lisbon, Portugal
• Non-Structural Seismic Mitigation and Rapid Visual Screening Training, October 2012, Anchorage
• Tsunami Operations Workshop, November, 2012, Seward, AK
• 10th U.S. National Conference on Earthquake Engineering, 2014 - Anchorage

V. CRITICAL DEADLINES  
9:25 a.m.
- Annual Report to WSSPC Chairman Aho will contact WSSPC to find out when this is due and what format to use.
- ASHSC Strategic Plan Chairman Aho will work more on this once the annual report is complete.
- ASHSC 2011 Annual Report Draft is out for comment.
- Legislative Trip January or February, 2012

VI. NEW BUSINESS  
9:30 a.m.
• Brainstorm Potential New Members-Commission members should forward ideas to Chairman Aho. Rod Combellick pointed out that members who wish to renew should send a letter of intent to the office of Boards and Commission, attention to Jason Hooley, by the end of May. If you don’t plan to renew, please let the chairman know and forward ideas for a replacement. Esther Tempel is the new DNR Legislative Liaison.
• Future Briefings
  - Alaska Municipal League Risk Control-Dewalt
  - Seismic Risk Mitigation in schools-Mary Lou Zoback
  - MOA Emergency Operations Center Tour
  - Utilities Risk Mitigation Approaches
  - DOT Seismic
  - DOT inventory of bridges: photo inventory of types and weaknesses
  - Gas Pipeline potential investors: TransCanada, Denali and Enstar all have projects going related to the planned gas pipeline
  - Warning and Coordination Meteorologists from NOAA
  - Alaska Rail Road bridge upgrade
  - Briefing on Creation of Legislation-DNR Legislative Liaison
  - Other suggestions should be forwarded to Chairman Aho

VII. REPORTS  
9:35 a.m.
• Chairperson
  - Please have comments on the Annual Report draft to Chairman Aho by the end of the day today. Commissioner Scher asked if the
wording on policy recommendations can be changed after they are published in the Annual Report. Chairman Aho affirmed that the wording can be changed after the fact, and Rod Combellick suggested using a numbering system like the one used by WSSPC, where changes can be tracked by the numbers used.

Chairman Aho will forward Commissioner Scher’s letter on the Port of Anchorage seismic instrumentation recommendation to ASHSC members. Please return comments by Wednesday of next week.

Committee Reports

- Schools-Kelly: Commissioner Kelly is working on establishing contacts with the state Parent/Teacher association (PTA). Commissioner Cassidy suggested that the Commission might try to meet with members of the PTA at the next face-to-face meeting. Commissioner Kelly pointed out that the state PTA makes policy recommendations to the legislature and would be a good partnership candidate. She also sent information to committee members on curriculum standards in Alaska. Sam Kito reported that in the newly-released Governor’s budget, $20 million has been set aside for maintenance, plus funding for two new school construction projects, retrofitting Ryan Middle School in Fairbanks against damage from seismic events, and aid to the village of Kivalina in moving their school to higher ground.

- Insurance-White: Joanne Bennett of the Alaska Division of Insurance has submitted the draft brochure about earthquake insurance in Alaska to the Alaska Insurance Commissioner for approval. Once approval is given, Commissioner White will move the brochure on to for final edit and review. She will forward the draft to April Woolery for dissemination to Commission members.

- Earthquake Scenario-Carver: Commissioner Carver is continuing to edit and condense the Cascadia event white paper. Regarding the Kodiak HAZUS run, Commissioner Scher pointed out that the HAZUS model is not able to include floating infrastructure such as docks and boats.

- Hazards Identification-Koehler: Commissioner Koehler is also continuing to work on the hazards identification white paper.

- Education & Outreach-Scher: Commissioner Scher tried to contact Earthscope regarding their traveling array to ask what the Commission can do to support it. He would also like to be able to give input on the website. Rod Combellick suggested that Commission members send in photos that can be used as backgrounds for the banner at the top of the ASHSC website’s main page.

- Response and Recovery-Roberts: Excused, no report.

- Partnership-Aho: Nothing new to report at this time.

VIII. ADMINISTRATIVE MATTERS 10:05 a.m.

- Budget Report-Woolery: The ASHSC budget is currently $5,765.00.

- ASHSC Web Site Update Status-Woolery: The website has recently been updated to match the state’s new style requirements. Members who have not previewed the updated site should look at it and give feedback.
• Next Meeting Date: Teleconference, February 2, 2012.

IX. ADJOURNMENT  10:15 a.m.
• Commissioner Cassidy moved, and Commissioner Koehler seconded to adjourn. All in favor. Meeting adjourned at 10:15 am.